GOOD LUCK AND HAVE FUN

Canadian Junior Golf Association

Your Future Starts Here

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CJGA

Your Future Starts Here

JUNIOR LINKSTER HANDBOOK

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INTRODUCTION TO
THE JUNIOR LINKSTER HANDBOOK

The Canadian Junior Golf Association's Junior Linkster Program was established in order to introduce the game of golf to our youth. The purpose of the Junior Linkster Tour is to provide a competitive, but informal atmosphere to young golfers and teach the basic rules and etiquette of the game. Each course is set up by CJGA officials specifically according to the ages of the competitors. Junior Linksters are welcomed at each event as if they were coming to a professional golf tournament and they are the participants.

By striving to conduct professional junior golf tournaments, the Canadian Junior Golf Association created a Junior Linkster Handbook to help those who are participating, caddying, and spectating at Junior Linkster Tour events. This handbook covers many different areas that you will find very useful while out on the golf course. It contains some basic golf knowledge, many of the rulings that you will encounter on the golf course as well as a copy of the CJGA Standard Rules Sheet, Pace of Play Policy, Spectator Policy, Code of Conduct and Dress Code Policies, and Course Set-Up for the Junior Linkster Tour.

The Canadian Junior Golf Association's Junior Linkster Handbook is also a teaching aid to parents, friends, or relatives that caddie for or come to watch a competitor. There is an expectation that caddies and parents/guardians teach their junior golfers the contents – especially those parts that relate to the rules.

We hope you will take the responsibility of caddying and spectating seriously and take the time to learn as much as possible on and off the course. Use your caddie and spectating opportunity to provide your young ones with the exposure to the great game of golf, to be a positive influence on your player at all times, and to be able to teach them about the game, its honesty and sportsmanship.

The CJGA would like to acknowledge and thank Jeff Brown for his contribution to the CJGA Caddie manual. Visit Jeff's website at www.teachingkidsbusiness.com. We would also like to thank Golf Canada for the rules section of the manual.

Rule 8-1 states that a caddie is one who carries or handles a player's clubs during play and otherwise assists him in accordance with the rules. A player may only have one caddie at any given time. A caddie may be replaced or eliminated at any time by the player. No other person may offer advice or help to a player other than his caddie.

BEING A BETTER CADDIE

- Review the local rules for the event. Ask an official if you have any questions
- Try and understand the layout of the golf course and the best or shortest walking routes.
- Take a moment and introduce yourself to the other caddies and golfers.
- It is the caddie's job to locate and identify his or her player's ball on the course.
- When the golfers are ready to tee off, stand in a place where you can watch the flight of the ball but not be in danger of getting hit.
- Watch all the players shots at all times so you know where to find it after it has been hit.
- Anytime any player loses a ball, help look for it. This speeds up play and it is a gesture of good sportsmanship.
- First on the green takes the flagstick out of the hole.
- Replace divots
- Rake bunkers

CADDIE RULES & GUIDELINES

- Caddies are permitted for all age categories. Caddies in the Boys 9-10, Girls 10-13 and the Boys 11-13 divisions will have the following restrictions: Not allowed on tees or greens.

- A rules violation by the caddie is the same as if the player violated the rule. A caddie must be aware of the rules and assist his player in accordance with the rules.

- Caddies in the Boys 8 & Under and Girls 9 & Under divisions should pull and replace the flag and tend on long putts. The role of the caddie is to carry the player's bag and assist with pace of play and the Rules of Golf. Caddies should only give club selection advice, information on the Rules of Golf and indication of line of play.

Caddie Cart Policy: Caddies with a medical condition are permitted to rent carts. Documentation must be provided to the CJGA before the round. All players must walk during play of each hole at all events.

Important Rules of Golf Caddie Related

Rule 14-2b states that in "making a stroke," a player shall not allow his caddie to position himself on or close to an extension of the line of play or the line of putt behind the ball. A caddie may position himself in this manner before the player commits to beginning his swing but must move away once the player is set to begin his swing. Failure to do so will result in a two-stroke penalty.

Rule 8-2b states that when a player's ball is on the putting green, the player or his caddie may before, but not during, the stroke, point out a line for putting, but in doing so the putting green shall not be touched. No mark shall be placed anywhere to indicate a line for putting. Violation of this rule will result in a two-stroke penalty.

Rule 17-3 states that the player's ball shall not strike the flagstick or attendant when the flagstick is attended or the flagstick is in the hole, unattended, or when the ball has been played from the putting green. Should this occur, the player is assessed a two-stroke penalty, and the ball is played as it lies.

COURSE SET-UP

The following are the average yardages and number of holes that each age group will play from at all Junior Linkster Tour events. This yardage may increase or decrease by 20% depending on the golf course:

Division	# of Holes	Yardage
Boys 8 & Under	9	1200-1550
Girls 9 & Under	9	1200-1550
Boys 9-10	18	4000-4500
Girls 10-13	18	4000-4500
Boys 11-13	18	5000-5500

Boys 8 & Under and Girls 9 & Under

Par 3's	30 – 75 yards
Par 4's	150 – 175 yards
Par 5's	225 – 250 yards

Boys 9–10 & Girls 10-13

Par 3's	80 – 125 yards
Par 4's	225 – 260 yards
Par 5's	300 – 350 yards

Boys 11-13

Par 3's	100 – 150 yards
Par 4's	280 – 360 yards
Par 5's	425 – 475 yards

CONDITIONS OF COMPETITION and STANDARD LOCAL RULES

Play is governed by the 2012 Rules of Golf of the Royal Canadian Golf Association (R.C.G.A.), the 2012-2013 Decisions on the Rules of Golf and where applicable, by the following Local Rules and Conditions of Competition, subject to changes, additions or deletions for particular championships. The player's attention is drawn to Conditions of Competition as printed on the forms accompanying applications for entry. Complete text of the Rules and Appendix 1 Part A, B, C may be found in the 2012 R.C.G.A. Rules of Golf.

Unless otherwise noted, the penalty for a breach of a Local Rule or Condition is: Stroke Play - Two Stokes; Match Play - Loss of Hole.

SECTION A: CONDITIONS OF THE COMPETITION

Maximum 10 Strokes per hole: If, during the play of a hole, a player has reached 10 strokes and has not holed out, he/she is expected to pick up their ball and walk the remainder of the hole. The player shall notify the caddie that is scoring for them that they have scored a 10. The player shall not make any other strokes and will wait for the remainder of the group to finish play of that hole.

Golf Balls: The ball the player plays must be named on the current List of Conforming Golf Balls recognized by the R.C.G.A. The current List of Conforming Golf Balls is available from the CJGA Tournament Director on-site. Penalty for Breach of Condition: Disqualification.

Caddies: Caddies are permitted for all age categories. Caddies in the Boys 9-10, girls 10-13 and the Boys 11-13 divisions will have the following restrictions: Not allowed on tees or greens.

Pace of Play (Rule 6-7 Undue Delay): A player will be subject to penalty if he unduly delays play. The CJGA Policy for Pace of Play is in effect and posted.

Discontinuance of Play: Note that Rule 6-8b is in effect for dangerous situations. All practice areas and practice putting greens are closed during a suspension for a dangerous situation until the CJGA Rules Committee has declared them open again for use. A player using such practice areas will be subject to disqualification.
Note: A suspension for a dangerous situation will be signalled by <u>one prolonged siren or air horn blast.</u> All other types of suspension will be signalled by <u>three consecutive air horn notes.</u> Resumption of play will be signalled by <u>two short air horn notes</u>.

DISTANCE-MEASURING DEVICES POLICY

CJGA will not permit use of distance-measuring devices in any of its 2012 events.

The 2012 RCGA Rules of Golf allows the Committee to permit the use of distance-measuring devices by Local Rule. In the absence of such a Local Rule, the use of an electronic distance-measuring device would be contrary to Rule 14-3. The PENALTY FOR USE IS DISQUALIFICATION from the event.

The Canadian Junior Golf Association will not adopt any Local Rule allowing the use of distance-measuring devices at any of its events in 2012. The Association will review the matter annually.

Lost Golf Balls: The CJGA requests that spectators assist with pace of play by observing when and where golf balls stray. It is permissible to point to the area where the ball travelled but spectators are not authorized to assist the player in searching for the ball unless asked by a CJGA official. This opportunity is not to be utilized to have a conversation with the player and does not supersede the 30 yard minimum distance requirements.

Cell Phones: Cell phones must be set to the "vibrate" only mode or turned off. Many golf clubs have policies that prohibit the use of cell phones on the golf course and/or in the clubhouse. It is the responsibility of the spectator to follow the policy of our host facility.

Interference and Influence: Spectators, including parents, are to have no influence on play. Any direction, interference, discipline, scolding of players, influence or advice is a violation of the Spectator Policy and/or Code of Conduct. Any of these incidents or similar incidents may result in disqualification of the player. Spectators or parents violating this rule will be asked to leave the course and the property. Incidents will be reviewed by the CJGA Disciplinary Committee to determine any further action. Serious violations may result in suspension of membership.

Golf Carts: Spectators who wish to rent golf carts at a CJGA event may do so from the host golf club. However some courses do not allow golf carts. Please contact the CJGA Head Office or visit the CJGA website for more information.

Spectators must obey the golf course cart policy and must remain on the cart path at all times. Should the usage of your cart interfere with the tournament you will be asked to return to the clubhouse.

PENALTIES

Based on a breach of the Spectator Policy, any or all of the following penalties could be levied:

- Verbal warning to the spectator and/or the player
- Two stroke penalty to the player being followed
- Disqualification from the tournament of the player being followed
- Spectator banned from the golf course and or property for the round
- Spectator banned from the tournament
- Spectator banned from future CJGA events

Practice: Between the play of two holes, a player must not make any practice stroke on or near the putting green of the hole last played and must not test the surface of the putting green of the hole last played by rolling a ball.

Transportation: Players must not ride on any form of transportation during a stipulated round unless authorized by the CJGA Committee. Penalty for Breach of Condition: see Penalty Statement in Appendix I, Part C, Section 8.

Parents and/or Spectators: A player may be subject to penalty if he/she or any member of his/her party is in violation of the CJGA Spectator Policy, which is in effect and posted.

Ties: In a stroke play competition, ties for first place will be decided by a hole-by-hole playoff. In the event a playoff cannot be conducted, the tie will be decided by matching cards on the basis of the best score for the last nine holes. If the tying players have the same score for the last nine, then the last six holes, last three holes and finally the 18th hole will be used to determine the winner. If the players are still tied, the same process will be used for the front nine.

In match play, a match which ends all square will be played off hole-by-hole until one side wins a hole. The playoff will start on the hole where the match began.

Close of Competition: The competition is deemed to have closed when the trophy has been presented to the winner or, in the absence of a prize ceremony, when all scores have been approved by the CJGA Rules Committee.

SECTION B: STANDARD LOCAL RULES

Abnormal Ground Conditions - Rule 25: Ground Under Repair includes:

a. Areas defined by white lines;

b. French Drains, which are exposed trenches filled with rocks or stones;

c. Seams of Cut Turf – through the green, seams of cut turf (not the turf itself) are deemed to be ground under repair. However, interference by a seam with the player's stance is deemed not to be, of itself, interference under Rule 25-1. If the ball lies in or touches the seam or the seam interferes with the area of Intended swing, relief is available under Rule 25-1. All seams within the cut turf area are considered the same seam. And,

d. Cultivated Flower Beds and Turf Nurseries are ground under repair from which play is prohibited. If a player's ball lies in these areas, or it interferes with the player's stance or area of his intended swing, the player must take relief under Rule 25-1.

SECTION B: STANDARD LOCAL RULES (continued)

Embedded Ball Through the Green: The Local Rule as prescribed in Appendix 1, Part B, Section 4a is in effect.

Obstructions – Rule 24: White lined areas tying into artificially surfaced roads, paths or obstructions are deemed to have the same status as the artificially surfaced road, path or obstruction and not ground under repair. The line itself is part of the obstruction.

Stones in Bunkers: Stones in bunkers are movable obstructions. Rule 24-1 applies.

Integral Parts of the Course:
a. Artificial retaining walls and/or pilings when located within water hazards or when used to define the margin of bunkers are not obstructions. No relief without penalty.
b. Tree wrappings, electrical wires, cables and other objects when closely attached to trees are not obstructions. No relief without penalty

Permanent Elevated Power Lines or Cables: If a ball strikes a permanent elevated power line or cable, the stroke MUST be cancelled and the player must play a ball as nearly as possible at the spot from which the original ball was last played in accordance with Rule 20-5. If the original ball is not immediately recoverable, another ball may be substituted without penalty.

Temporary Immovable Obstructions: Local Rules as prescribed in Appendix 1, Part B, Section 7 is in effect and includes any temporary obstruction installed for the competition.

Turf Plugs: Turf plugs on putting greens are deemed to have the same status as hole plugs and thus may be repaired as prescribed in Rule 16-1c.

Distance-Measuring Devices: The CJGA Policy prohibiting the use of electronic distance-measuring devices is in effect and posted. Penalty for Breach of Local Rule: Disqualification.

SPECTATOR POLICY

The CJGA strives to provide our youth with a forum to not only develop their skills as players, but to also develop as young adults. As a result, The CJGA has invoked a Spectator Policy to allow junior golfers to personally develop their own decision making without interference from parents or spectators.

Communication: No communication (verbal or non-verbal) is to take place with the players during a stipulated round.
Exceptions: i) Asking or giving the player food, drink, umbrella or the like
ii) Need to deal with medical situations

Equipment and Clothing: Spectators are permitted to carry items for players (e.g. a rainsuit, umbrella, food and drink). However once a spectator has given the item to the player they are not to retrieve the item at any time during the round.

Minimum Distances and Prohibited Areas: A minimum distance of 30 yards must be maintained between the player and spectators in ALL circumstances.
Exceptions: i) Once all players have reached the green, spectators must remain 10 yards from the green.
ii) Once all players are on the tee, spectators must remain 10 yards from the tee and on the cart path.

When cart paths are provided, spectators (walking or riding) MUST stay on those paths. When no cart paths are available, the outside rough will substitute for the cart path.

Spectators are prohibited from the following areas: Tees, Fairways, Greens, Scoring and Starting areas and Rules Situations

Dress Code: Each course has its own particular dress code policy. Spectators who do not meet the standard established by the host club and/or the CJGA will be refused admittance to both the golf course and/or clubhouse. Please contact the CJGA head office or visit the CJGA website for a suggested Dress Code for spectators.

Violation of the Code of Conduct off the golf course includes but is not limited to the following:

Any use or association with drugs, alcohol or tobacco
Any vandalism, theft or abusive behaviour to host facilities or its employees
Any abusive behaviour to a host family or their property
Any other conduct unbecoming of a CJGA member
Not adhering to the dress code as set by the CJGA at the time

Based on the severity of the misconduct, the CJGA Committee may apply any of the following penalties for Code of Conduct and Dress Code violations:

Issue a verbal or written warning to the player and or his/her parents/legal guardian
Disqualify the player from the tournament at which the violation occurs
Suspend the player from his/her future tournament(s)
Notify other golf associations of the code of conduct violation

In the event of a disqualification or suspension, the Canadian Junior Golf Association's Disciplinary Committee will be informed and subsequently polled regarding further punitive actions. Appeals of suspensions may be made to the CJGA Disciplinary Committee.

CJGA PACE OF PLAY POLICY

This policy is designed to put the responsibility on the players for keeping pace. It is the player's responsibility under Rule 6-7 which states that "The player must play without undue delay and in accordance with any pace of play guidelines that the Committee may establish. Between completion of a hole and playing from the next teeing ground, the player must not unduly delay play."

When a group is "out of position" at any check-point for the round, the players in the group are subject to penalty according to the schedule of penalties. An individual player may also be subject to penalty for delay of play.

Check-points for the groups will be on completion of the 9th and 18th holes of their stipulated round.

SCHEDULE OF PENALTIES

Stroke Play – Group is behind time on arrival at checkpoint:

1st "Bad" Time – each player in the group is given a one-stroke penalty.
2nd "Bad" Time – each player in the group is given a two-stroke penalty.

All penalties will be applied to the hole score for check-point hole where the breach occurred.

Stroke Play – Individual penalties when one competitor is determined to be delaying play of the group.

1st "Bad" Time – the player is given a warning;
2nd "Bad" Time – the player is given a one-stroke penalty;
3rd "Bad" Time – the player is given a two-stroke penalty;
4th "Bad" Time – the player is disqualified.

All penalties will be applied to the score for the hole where the breach occurred.

Match Play - An official will monitor the players and inform them that they are being timed. The penalty for a breach of this Rule as follows:

1st "Bad" Time – Loss of hole;
2nd "Bad" Time – Loss of hole;
3rd "Bad" Time – Disqualification.

OUT OF POSITION DEFINED:

Pace of Play Time Chart (Time Par) will be established at each course for groups of two players, three players or four players. Allotted time to play may be expressed on a per hole basis. Time for ball searches, rulings, and walking time between holes is included in the allotted time.

The first group to start will be considered out of position if, at any time during the round, they exceed the time allotted to play, as detailed on the applicable course's Pace of Play Time Chart (Time Par).

The second and third groups to start will be considered out of position if, at any time during the round, they:

- exceed the allotted time to play, and
- arrive at the teeing ground of a hole that is open and free to play.

Any subsequent group will be considered out of position if, at any time during the round, they arrive at the teeing ground of a hole that is open and free to play.

The Committee reserves the right to time any player or group of players that the Committee determines is out of position or that may be in breach of Rule 6-7, whether or not the player or group has been informed.

TURN TO PLAY

It is the player's turn to play when there has been reasonable opportunity to reach the ball and there is no interference or distraction by another person or ball. Any time spent determining yardages will count as time taken for the next stroke. In stroke play, there is no penalty for playing out of unless the Committee determines that by doing so a competitor gains an advantage.

When it is the player's turn to play, the clock starts and the player has 45 seconds to complete his/her shot. Should he/she exceed the allotted 45 seconds he/she would have a "bad" time. Checking yardages and lining up putts are all factored into a player's time. The player will be notified of his/her bad time. A penalty of one stroke will be added to the players score after the second infraction.

MONITORING AND ENFORCEMENT

When a group is out of position at a check-point, they will be notified by a CJGA Official that they are in breach of CJGA Pace of Play Policy. When a group has been notified of its first breach, that group is expected to regain its position before reaching the next check-point. If that group reaches the next check-point out of position, each player in the group will incur the applicable penalty for a breach. Groups may be notified at any time throughout the round if they are behind. Any group that is out of position is subject to being monitored by a CJGA Official.

A player concerned about a non-responsive fellow-competitor in his group should request a CJGA Official monitor the group in case the group is or becomes liable to penalty under these guidelines. If an individual member of the group can be clearly identified as the cause of the group's position then the penalties applicable under Rule 6-7 will apply to that specific player and not to each player in the group.

The CJGA Official will determine that a group or player who has been found to be out of position is not in breach of these guidelines only if:

- a group/player was delayed by a CJGA Official; or
- a group/player was delayed by a circumstance beyond control of the group/player; or
- a group/player was delayed by another player in the group

Note: in circumstances where the Committee deems fit, the general penalty under Rule 6-7 may still apply. *The CJGA reserves the right to adjust the Pace of Play Policy without notice*

CODE OF CONDUCT and DRESS CODE POLICY

All competitors must adhere to the CODE OF CONDUCT AND DRESS CODE POLICY as set forth by the CJGA. This CODE OF CONDUCT AND DRESS CODE POLICY applies to all participants throughout the tournament, both on and off the golf course. The CJGA expects all participants to act as responsible young adults. Our objective is not only to help junior golfers improve their game, but also to help them mature as individuals.

CJGA DRESS CODE POLICY

- Proper golf attire is required of all CJGA participants while at the host golf club
- Tank tops, T-shirts, denim shorts/pants are not permitted
- Athletic/Cargo shorts/pants are not permitted
- Cell phones, IPods and audio devices are not permitted during tournament rounds
- Shirts with a collar are required, except for mock neck shirts
- All shirts must be tucked in at all times
- Hats/visors must be worn with the brim forward
- Closed toe golf or flat sole shoes must be worn at all times. Metal spikes prohibited.
- Shorts or skirts must be no shorter than 5" above the top of the knee when standing
- Ladies sleeveless golf shirts are allowed
- Shirts that have offensive language or material will not be allowed

CJGA CODE OF CONDUCT

Violation of the Code of Conduct during tournament rounds includes but is not limited to the following:

- Any use or association with drugs, alcohol or tobacco
- Any intentional abuse of the golf course
- Failure to replace divots, rake bunkers, repair ball marks on greens and/or littering
- Abusive language, club throwing, and emotional outbursts
- Disrespect for: CJGA officials, golf course representatives, fellow-competitors, or spectators
- Intentional breach of the Rules of Golf
- Withholding any relative information about a rules infraction
- Leaving the course during a competitive round without notifying a CJGA official or for reasons that are not acceptable to the Committee
- Not adhering to the dress code